



BOURBON COUNTY JOINT PLANNING OFFICE

525 High Street
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May 9, 2017

Dear Planning Commissioner,

As adopted in the most recent amendment to the Planning Commission Bylaws, this month we will hold our first monthly workshop session on Monday, May 15 at 4:30 p.m. in the City Commission Chambers. This meeting is **optional** if you have any questions or need clarification on items that are on the Docket.

We are also improving transparency with the public by posting all packet materials online exactly one (1) week prior to the Planning Commission Hearing. Packets are accessible via our website at www.bourboncountyp Planning.com

Lastly, to be more helpful to applicants we are continuing to develop checklists so the local requirements are clear and concise. These small improvements will prove beneficial to our application review process and customer expectations. Thank you for bearing with us as we implement these changes!

If you have comments or questions, please get in touch with me at your convenience. Don't hesitate to call, email, or visit at any time.

Sincerely,

Andrea S. Pompei Lacy, AICP
Planning Administrator
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