

**BOURBON COUNTY JOINT PLANNING COMMISSION  
JOINT BOARD OF ADJUSTMENT  
PARIS MUNICIPAL BUILDING  
525 HIGH STREET, ROOM 127  
PARIS, KENTUCKY 40361  
PHONE # 859-987-2150**

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**Guidelines for Comment in in-person public hearings:**

- At the time of public comment, the Chair may call up to five (5) people at a time to line up for comment. Names will be called in order as signed.
- Please state your name and address for the record.
- There is a three (3) minute time limit per person.
- There is no "giving up" of time to another person. Each person will have the same amount of time to speak.
- If your point was already expressed by another person, briefly state that you agree with the last person who shared this point of view.
- If reading a document into the record that will take longer than three (3) minutes, please summarize the important points and submit the document to the Planning Commission for the full record. This is also subject to the three minute limit.

**Guidelines for ZOOM public hearings:**

During COVID-19, the Bourbon County Joint Planning Commission and other Boards are holding public meetings virtually via a Zoom meeting platform. With help of the Bluegrass Area Development District, each meeting contains a publicly accessible online link and/or phone number to attend the meeting. While public attendance is in "listen only" mode, the meeting moderators will "unmute" participants at the time of public comment.

If you have questions or concerns about these policies, please contact the Bourbon County Joint Planning Office at 859-987-2150 or [alacy@paris.ky.gov](mailto:alacy@paris.ky.gov)